

Position Profile Teacher

Level: Professional
Responsible to: School Principal

Load: Full Time
Service Period: 12 month

Nature and Scope

To provide the instruction necessary to facilitate positive growth in all students and to ensure the development of their God-given gifts for Christ-like service in the world community.

Professional Responsibilities

1. Modeling & Leadership

- a. Model a personal commitment to Christ and Christian living
- b. Strive to inspire others to Christian commitment and living
- c. Maintain a positive Christian spiritual environment
- d. Consistently model professionalism
- e. Follow the Mathew 18 principle in resolving conflict when dealing with students, parents, staff and administration
- f. Exhibit characteristics of being a life-long learner
- g. Maintain a positive classroom environment focused on growth and excellence
- h. Provide leadership that ensures all activities of the classroom are congruent with the school vision and mission

2. Curriculum and Instruction

- a. Ensure instruction and assessments are in alignment with the curriculum and the mission of the school
- b. Use a variety of instructional and assessment strategies within the classroom that fully support the curriculum and mission of the school
- c. Regularly review curriculum guides and plan lessons that lead to fulfillment of course priorities and goals
- d. Relate subject matter to Christian life and Biblical teaching
- e. Create a classroom environment that is pleasant, culturally sensitive and nurturing
- f. Incorporate appropriate technology to support the fulfillment of lesson objectives

3. Supervision

- a. Implement an effective classroom management/discipline program that promotes effective student learning
- b. Supervise any teacher assistants or volunteers as assigned
- c. Provide supervision of students at school activities

4. Teaching Duties

- a. Maintain accurate and timely entry of records regarding attendance, discipline, grades and textbooks
- b. Communicate student progress as scheduled and/or needed
- c. Arrange for field trips that extend or apply classroom learning

- d. Review/practice emergency procedures
- e. Maintain and request textbooks, materials and supplies each school year
- f. Alert responsible personnel of classroom repair needs
- g. Bring effective closure to each school year and complete the End-of-Year Checklist
- h. Perform school-related duties as requested or assigned by administrators that enhance the “student life,” mission and vision of the school which may require work beyond the typical school day

5. Communication & Collaboration

- a. Maintain an attitude of openness and desire for communication
- b. Ensure effective communication with parents and students
- c. Maintain professional relationships with colleagues, students, and parents and follow the Mathew 18 principle in resolving conflict with others
- d. Collaborate with other teachers in the on-going articulation and evaluation of curriculum, seeking curricular integration
- e. Attend and participate in school meetings
- f. Serve on committees to support the overall school programs

6. Professional Development

- a. Annually submit a written list of professional goals to the Principal and Director of Professional Development
- b. Participate in scheduled in-service, curriculum planning and professional development activities
- c. Seek performance feedback from colleagues, parents and students as part of self-evaluation
- d. Remain abreast of current developments in technology, learning, and instructional theory
- e. Take ownership of professional goals and development

Qualifications

- 1. Demonstrate commitment to Jesus Christ as Savior and Lord
- 2. Exhibit a continuing sense of God’s calling to service at Rosslyn Academy
- 3. Demonstrate a respect for diversity of culture
- 4. Demonstrate an appreciation for the diversity of the body of Christ
- 5. Possess a minimum of a Bachelor’s degree from an accredited post-secondary university
- 6. Hold a valid teaching certificate from an authorized governmental agency in North America and/or the Association of Christian Schools International
- 7. Give evidence of two years of successful teaching experience in a North American school setting
- 8. Demonstrate the ability to communicate effectively in English, both orally and in writing
- 9. Demonstrate the ability to use technology for word processing, data management and communications
- 10. Demonstrate a life congruent with the Basic Tenets of Rosslyn Academy
- 11. Previous international travel and/or teaching experience is preferred